



**INNOVATION  
IS KEY TO  
GROWTH**

February 2021

## **ARK Investment Management Is Hiring:** **Controller**

### **Who We Are:**

ARK is a global investment manager focused solely on investing in disruptive innovation that is changing the way the world works. Majority Owner, Catherine D. Wood, founded ARK in 2014 on the belief that innovation is key to growth. Rooted in over 40 years of experience, ARK aims to identify large-scale investment opportunities in the public markets resulting from technological innovations centered around genome sequencing, robotics, artificial intelligence, energy storage, and blockchain technology.

ARK manages and sub advises long-only global public equity portfolios across a variety of investment vehicles, including a suite of exchange traded funds (ETFs), mutual funds, and separately managed accounts. Our investments are backed by an open research ecosystem designed to identify innovations with the potential for long-term growth.

As of December 31, 2020, the firm managed approximately \$58.2 billion assets.

ARK is committed to ensuring equal employment opportunities for all employees and strives to maintain an environment free of discrimination based on race, color, religion, gender, national origin, ancestry, age, disability, genetic information, military or veteran status, marital status, sexual orientation, gender identity, citizenship, or any other protected category or characteristics as defined by federal, state or local laws. If you want to learn more, visit our "[Philosophy](#)" page to understand how ARK differs from traditional investment firms. We also encourage you to meet the [ARK team](#) and follow us on twitter.

### **What You Will Do:**

You will be expected to perform high quality work in our Controllershship function. You will manage ARK's financial books and records, financial reporting, budgeting and forecasting, capital requirements, financial systems integration, audit function and aspects of the treasury and tax functions.

### **Controller Responsibilities:**

- Manage ARK's financial information, statements, books and records in accordance with GAAP to ensure compliance with state and federal law, particularly such regulatory requirements as it relates to ARK's status as a registered investment adviser with the U.S. Securities and Exchange Commission
- Manage the accounting, audit, budgeting, forecasting and tax functions
- Maintain general ledger, accounts payable, receivables, fixed asset and other subledgers
- Maintain and evolve internal controls and vendor due diligence environment
- Manage internal and external audits functions.
- Financial Planning & Analysis including implementation of strategy / client costing and profitability reporting
- Oversee budget/forecast tracking, monitoring and comparison reporting
- Support financial and tax strategies by forecasting capital, facilities, and staff requirements
- Assist in supporting tactical and strategic initiatives
- Assist in managing the financing and capital requirement processes
- Prepare / assist in producing financial results/reporting for management and the board of directors/trustees

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## **Who You Are:**

- You are highly motivated, proactive, collaborative, intelligent, and have demonstrated excellence in prior endeavors.
- You have 7+ years of relevant experience working in controllership functions, preferably with exposure to the rules of the Investment Advisers Act of 1940, the Investment Company of 1940, FINRA, Hedge Funds and/or Private Funds.
- You have an understanding of cryptocurrencies and digital assets.
- You have an undergraduate degree in Accounting, Business Administration or similar discipline with a CPA designation. Audit experience is desired. MBA is a plus.
- You have strong technical skills, sharp intellect, and ability to understand and decipher complex finance and business problems.
- You are a problem solver capable of implementing and effectively using technology (programming languages, MS Excel, and other business tools).
- You have strong oral and written communication skills and can articulate effectively regarding complex topics.
- You are inherently capable of developing internal and external relationships and partnerships.
- You enjoy working in a collaborative, transparent and diverse environment.
- You believe in innovation and its place in maintaining a productive and sustained business environment.

## **How to Apply**

Thank you for your interest in ARK! Please use the below link to apply:

[Click here to send your resume and a brief cover letter to ARK.](#)